

R019981 *****
***** UNCLAS *****
ROUTINE *****

RTTUZYUW RUCADHQ2256 0911537-UUUU--RUEAHOF.

ZNR UUUUU

R 011259Z APR 03

FM USCENTCOM FWD//CCCC//

TO RUERHNA/CJTF180CMDGRP//CC//

RHRVOGB/CJTF HOA//CC//

RHSDAAA/COMCFSOCC//CC//

RUEOEEE/COMCFACC//CC//

RHIHDAA/CFLCC FWD//CC//

RUHEHMS/COMUSMARCENT//CC//

RHRMEAV/COMCFMCC//CC//

RUCAAMM/SOCCENT FWD//CC//

INFO RUEAHQA/HQ USAF WASHINGTON DC//ILC//

RUEAHOF/CDRPERSCOM ALEXANDRIA VA//TAPC-PDZ-A/TAPC-PDD-R//

RUEACMC/CMC WASHINGTON DC//ARDB//

RUENAAA/OPNAVSUPPACT WASHINGTON DC//N09B15//

RUEOBBA/USCENTAF SHAW AFB SC//CC//

RUEASRT/COMUSARCENT FT MCPHERSON GA//CC//

RUHEHMS/COMUSMARCENT CAMP H M SMITH HI//CC//

RUCANAV/DEPCOMUSNAVCENT MACDILL AFB FL//CC//

RUCAICS/COMSOCCENT MACDILL AFB FL//CC//

RHEFDIA/DIA WASHINGTON DC//DS//

RUEKJCS/JOINT STAFF WASHINGTON DC//SJS-IMD//

RUCAACC/USCENTCOM MACDILL AFB FL//CCJ6-D//

RUCAACC/USCENTCOM MACDILL AFB FL//CCJ6//

RUCADHQ/USCENTCOM FWD//CCCC//

BT

UNCLAS

SUBJ:COLLECTING RECORDS FOR COMBAT OPERATIONS AND SUPPORT

MSGID/GENADMIN/USCENTCOM//

RMKS/

1. OPERATIONS INFINITE JUSTICE, ENDURING FREEDOM, AND IRAQI FREEDOM ARE A PROMINENT PART OF AMERICAN AND WORLD HISTORY. AS WE CONTINUE IN OUR COMBAT OPERATIONS AND SUPPORT MODE, IT IS IMPORTANT WE PRESERVE THE HISTORICAL RECORDS OF US CENTRAL COMMAND, THE JOINT TASK FORCES, AND COMPONENT COMMANDS. NOT ONLY IS IT IMPORTANT FOR US TO DOCUMENT AND SHOW WE ACTED RESPONSIBLY, WE CAN ALSO APPLY OUR INFORMATION AND LESSONS IN FUTURE OPERATIONS AND EXERCISES WHEN CALLED UPON AGAIN.

2. COMPONENT COMMANDERS ARE REQUIRED TO FOLLOW THEIR SERVICE

DELIVER TO:

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ESTABLISHED RECORDS MANAGEMENT POLICY AND PROCEDURES. ALSO,
COMPONENT COMMANDS WILL COLLECT RECORDS CREATED/RECEIVED BY ATTACHED

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LIAISON OFFICES LOCATED AT OTHER LOCATIONS. COMPONENT COMMANDS WILL
PROVIDE POCS TO THEIR RESPECTIVE SERVICE AND USCENTCOM RECORDS
MANAGER NLT 17 APR 03. ALSO, PROVIDE YOUR COLLECTION PLAN AS
OUTLINED BY SERVICE POLICIES TO YOUR RESPECTIVE SERVICE WHEN
REQUESTED.
3. CFSOCC AND CJTFS WILL FOLLOW PROCEDURES OUTLINED BY THE USCENTCOM
RECORDS MANAGER. POLICIES AND PROCEDURES WILL BE FORWARDED SEPCOR.
USSOCCENT REAR WILL FOLLOW USCENTCOM'S ELECTRONIC RECORDS PROCEDURES
BY USING THE INFORMATION RETRIEVAL SUPPORT SYSTEM (IRSS) AT MACDILL
AFB.
4. POCS ARE USCENTCOM CCJ6-DMR, MRS. JACQUELINE SCOTT, MSGT FOSTER,
OR MRS. PATRICIA MCAULIFFE AT EXTENSION DSN: 651-6628/6091;
COMMERCIAL 813-827-6628/6091.
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